

BARBERING AND COSMETOLOGY EXAMINING BOARD SCREENING PANEL

Room 179A, 1400 East Washington Avenue, Madison WI

Contact: David O'Connell (608) 261-4490

Monday, October 6, 2003

9:00 a.m.

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats.), and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

**BARBERING AND COSMETOLOGY EXAMINING BOARD
ROOM 179A, 1400 EAST WASHINGTON AVENUE, MADISON, WI**

Contact: Jerry Lowrie (608) 261-4486

Monday, October 6, 2003

9:30 A.M.

AGENDA

1. CALL TO ORDER
2. Adoption of Agenda
3. Approval of Minutes (08/04/03)
4. Administrative Report
 - a. Jerry Lowrie, Bureau Director
 - i. Board Roster
 - ii. 2003 Meeting Dates
 - iii. 2004 Meeting Dates
 - iv. To-Do-List
 - v. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
 - vi. Departments Travel Policy
 - vii. Curriculum Committee
5. Travel
 - a. Barbara Flaherty, Vice Chairperson
 - i. Report on National-Interstate Council (NIC) of State Boards of Cosmetology, August 23-25, 2003 at Sacramento, CA
 - b. Alternating between National Association of Barber Boards of America and NIC Conference Next Year.
 - c. National Coalition of Esthetic & Related Associations Annual NCEA Meeting, January 18-19, 2004, Orlando, Fl.
6. Administrative Rules
 - a. Clearly Define "Supervision" BC 2
 - b. Draft Language BC 6.04(1)(b) From 4,000 of Practice Under Supervision to 2,000 Hours.
 - c. CR 02-058 Effective Date – John Schweitzer
7. Legislation
 - a. Draft Language 454.01 – Board Authority regarding waxing.
8. Examination and Education
 - a. Continental Testing – Qualifications of Examiners – Darwin Tichenor
 - b. Manicurist Exam Scores and Translator Issues – Darwin Tichenor/Barb Showers
9. Credentialing
 - a. Survey Update -Barbering Skills Taught or not Taught in Schools – Judy Mender
10. Practice Issues
 - a. Request for Extension for Manager of Record
 - b. Letter of Violation to President Bush.
 - c. Recommendation for a Change to BC 4.07(2) Letter From Fred Safford
11. Division of Enforcement
 - a. Forfeiture Grid – Colleen Baird
 - b. Anonymous Complaints – Discuss Requirement of Signing Complaint Forms to Make it Legal.
12. Legal Counsel Review
 - a. E-mail and Written Correspondence Re: Braiding – John Schweitzer
13. New Business
14. Board Member Activity
15. Miscellaneous Correspondence and Information

- a. Chi Transformation System – Letter From Phyllis Brooks
 16. CONVENE TO CLOSED SESSION to deliberate on cases involving hearings (s. 19.85 (1) (a), Stats.); to consider licensure or discipline (s. 19.85(1) (b), Stats.) to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.) and to confer with legal counsel (s. 19.85(1) (g), Stats.)
 - a. Monitoring Report
 - i. Xuan Ngo
 - ii. Absolute Perfection Beauty Café & Lorraine K. Pellien (Menomonee Falls)
 - iii. Christina Sinkey
 - iv. Curl Up & Dye - Cornell Stallworth (Milwaukee)
 - b. Case Closings and Case Status Report
 - i. 02 BAC 083
 - ii. 01 BAC 017
 - iii. 02 BAC 002
 - iv. 01 BAC 113
 - v. 01 BAC 010
 - c. Presentation of Proposed Stipulations by Prosecutors or any that may be Submitted after Printing of Agenda
 - i. Marilyn Brooks d/b/a/ Changing Faces (Milwaukee)
 - ii. Michelle's Hair and Nail Salon, Michelle D. Smith (Milwaukee)
 - iii. Creative Hairdressers, Inc. d/b/a Hair Cuttery # 3086 (Sturtevant)
 - iv. Lisa M. Marg (Appleton)
 - d. Deliberation on Administrative Warnings or Disciplinary Actions that May be Signed after Printing of Agenda
 - f. Examination Issues
 - g. Request for Appeal of Denial
 - h. Application Review
 - i. James Flippin- Request for Apprentice Permit Extension.
 - ii. Tung Huynh
 - i. Reinstatement Requests
 - i. Cynthia Erickson
 17. RECONVENE TO OPEN SESSION
 18. Vote on Items Considered or Deliberated Upon in Closed Session
 19. Next Meeting Agenda Items
 20. ADJOURNMENT
- NEXT MEETING: December 1, 2003